



Tarry House
Austin, Texas
General Manager

Are you ready to take the helm of an iconic establishment in the heart of Austin, Texas? Tarry House, nestled in the vibrant Tarrytown neighborhood, is seeking an exceptional leader to serve as General Manager. With its rich history dating back to 1960, Tarry House has been a cornerstone of elegance and hospitality, offering an unparalleled experience to members and guests from near and far.

As the General Manager, you will embody the essence of Tarry House—a *home* providing southern hospitality to the membership. Excellence, sophistication, and unwavering commitment to member satisfaction will be the markers of success for your time at Tarry House. Your leadership will guide a dedicated team of professionals who share passion for delivering exceptional service and creating memorable experiences.

Tarry House is more than just a venue; it is a cherished community landmark renowned for its and impeccable service standards. This role presents a unique opportunity to shape the future of a storied institution.

Our ideal candidate is a seasoned hospitality professional with a proven track record of success in private Club management, luxury hotels, or fine dining establishments. You are a visionary leader with a keen understanding of operations, member relations, and financial management. Your ability to inspire and mentor a team sets you apart, and your strategic mindset enables you help Tarry House evolve while upholding the highest standards of quality and service.

In return, Tarry House offers a competitive compensation package, including benefits and opportunities for professional growth within a supportive and dynamic environment. Located in one of Austin's most prestigious neighborhoods, Tarry House provides a unique blend of tradition and innovation, making it an ideal setting for both work and leisure.

Join us in continuing the legacy of Tarry House as we embark on an exciting new chapter. If you are ready to lead with passion, integrity, and a commitment to excellence, we invite you to apply for the position of General Manager and take the next step in your career journey with us. Tarry House, a place where hospitality meets history, and where your leadership can truly shine.

A P R O F E S S I O N A L C O N S U L T A N C Y

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Members enjoy Tarry House for its hospitality. Built in 1960, the reminds members and guests of a Southern home. What truly sets the Club apart is the F&B program. Offering both informal and formal dining, members come to the Club, not to eat but to dine. Open six evenings for dinner and 5 days for lunch, the Tarry House culinary program is known to be a wonderful experience.

Tarry House features a 2-pool aquatic facility perfect for a relaxing afternoon or for lap swimming. The Club's racquets program includes 4 tennis courts, and also used for pickleball.

Perhaps the most exciting part of your position at Tarry House will be your involvement in the Club's upcoming major construction. Set to begin later in 2024, the Club is embarking on a 10 to 12 million dollar, two-year project which will modernize and increase the size of the facilities while maintain the charm of the current building. Virtually every inch of the Clubhouse will be affected by the project. Working with the Club's officers and Owner's Representative, your job will be to coordinate the member experience through the project. Whether this is a temporary kitchen or dining room, providing foodservice from the pool kitchen or working within the confines of a tent, your job will be to make the member experience seamless.

Once the construction has finished, you will be responsible for opening the new facilities. Hiring additional staff, training and operational excellence will be just a few of your responsibilities. This project is the largest in Tarry House history.

COMBINED REVENUES AND STATISTICS

Club Age	56 Years (1968)
Total Revenue	\$ 3.5 million
Food Sales	\$ 1.0 million
Beverage Sales	\$ 400,000
Dues Revenue	\$ 1.5 million
Initiation Fee (Full)	\$ 40,000 (Resident), \$20,000 (Non-Resident)
Members	435 (350 Resident, 85 Non-Resident)
Staff	Employees (35- Height of season)

THE POSITION

The General Manager (GM) will serve as Chief Operating Officer of the Club managing all aspects of the operation. He or she will be hired by the Board of Directors and report to the President. He or she will be responsible for carrying out the Board's policies and held accountable for all areas of the Club and must ensure the synergism of all Club activities. The GM will be the Board's bridge to the staff and will report back on the effectiveness of policies, operations and programming.

The GM will be a highly visible, hands-on manager. The Club has had 2 General Managers in the past 40 years. Members have come to expect to see their GM, speaking with he or she and being greeted. Touching tables daily is a necessity, not a request. This is an important part of the Tarry House culture.

The GM will work with the Board of Directors, Club Committees, and staff to develop and implement operating plans to ensure the Club continues to achieve measurable goals for member and guest satisfaction, membership, retention, and revenue growth while achieving budgetary expectations.

The GM will lead and direct the seasoned and highly professional management team. The candidate selected will need to complete a careful and thoughtful evaluation of the staff. The day-to-day operations must be handled with professionalism, tact and genuine concern for the employees and members. The new GM must have exceptional interpersonal skills, integrity and a will to succeed.

The GM will develop operating policies and procedures and direct the work of all department managers. He or she will implement and monitor the budget, the quality of the Club's services and ensure maximum member and guest satisfaction. The GM will secure and protect the Club's assets to include facilities and equipment.

The GM will be responsible for the management of service in the manner most pleasing to members and their guests while assuring the highest standard of appearance, hospitality, and service. The GM will supervise and be responsible for training of the staff. The ability to manage within budgetary restraints while developing and implementing programs to increase revenues is paramount.

QUALITIES & BEHAVIORS

1. The GM must show a high level of enthusiasm in all he or she does. The GM should be a presence throughout the Club, maintaining standards and preventing them from slipping at any time. The GM will be constantly seen in the front of the house, welcoming members, and guests to the Club and above all promoting the Club.
2. The General Manager must manage the Club while working to enhance member satisfaction and enthusiasm of each staff member. He or she must be a listener and a problem solver.
3. The General Manager must be a strategic planner and a visionary to ensure the Club continues to grow as the demographics and member needs change.
4. The General Manager must have a strong financial acumen. The ability to oversee the Club's financial position is paramount to the General Manager's success.
5. The General Manager must be a proven trainer and developer of staff. Through innovative training programs, staff motivation, personnel policy development and consistent implementation of these policies, the GM will bring member service to new heights.
6. The GM is the Chief Operating Officer. He or she should be attuned to the needs of members as a group and as individuals. The GM should instill confidence in and generate respect from the membership.

PREREQUISITES

Education	College Graduate, Hospitality Degree preferred. Must have strong interpersonal skills. CCM Designation preferred.
Experience	Knowledge of the hospitality industry, generally involving a minimum of ten (10) years in the industry in positions involving both the front and back-of-the house operations.

COMPENSATION

The Club will offer an attractive and competitive compensation and benefits package to include:

- A base salary and bonus potential.
- Professional dues and education expenses with emphasis on continuing education.
- Full Benefits including medical, dental, and 401 (k).

RESUME SUBMISSION

Please submit resumes and a **strong cover letter** to:

Charles D. Dorn, CCM
Managing Director
The Dorn Group, Ltd.

Charles@thedorngroup.com

Please indicate "Tarry House – GM" in the subject of your email.

NO PHONE CALLS PLEASE